



Here's what you need to know about filing a Notice of Appeal:

1 Know your appeal deadline

- ◆ You may appeal your property's assessment or the outcome of your Request for Reconsideration to the Georgina Island First Nation Assessment Review Board (GIFN ARB) within 105 days from the date the Property Assessment Notice was mailed or emailed
- ◆ The appeal deadline is December 14, 2018, and can be found on your Property Assessment Notice

2 Complete your appeal form

Forms are available at:

- ◆ www.georginaisland.com
- ◆ Georgina Island Administration Office,
R.R. #2, Box N-13, Sutton West, Ontario
L0E 1R0
- * *There is a \$30 (CDN) administration fee to file an appeal which is required by the GIFN ARB*

3 Submit your appeal

Submit your appeal in person or by mail to MPAC, 100 Via Renzo Drive, Suite 302, Richmond Hill, Ontario, L4S 0B8. Please remember to include the following:

- ◆ Completed Notice of Appeal
- ◆ Copy of your Property Assessment Notice
- ◆ A cheque, money order or bank draft, payable to the Chippewas of Georgina Island First Nation in the amount of \$30

4 Next steps

- ◆ You will receive an acknowledgement letter from the GIFN ARB once your appeal form is received
- ◆ You will receive a notice from the GIFN ARB detailing the time, date and location of your hearing



Frequently Asked Questions

What does the GIFN ARB do?

The GIFN ARB will listen and determine the assessment outcome based on evidence brought forward at your hearing.

What does MPAC do?

MPAC is contracted by the Chippewas of Georgina Island First Nation to provide property assessments on Georgina, Snake and Fox Islands, in accordance with GIFN property taxation and assessment laws. MPAC will respond to assessment appeals related to valuation, classification, errors or omissions in the assessment or Property Assessment Notice.

Can the GIFN ARB lower my property taxes?

No, the GIFN ARB can only confirm or reduce your assessment which may result in lower property taxes. GIFN is responsible for setting your tax rate and collecting property taxes. Please contact Stephanie BigCanoe at stephanie.bigcanoe@georginaisland.com or (705) 437-1337 or visit georginaisland.com for more information.

Is the administration fee refundable?

The administration fee is not refundable.

Who bears the burden of proof in an appeal?

The burden of proof in an appeal is on the person bringing the appeal.

I have misplaced my Property Assessment Notice. What should I do?

If you have misplaced your Property Assessment Notice, please contact MPAC at GIFN@mpac.ca or 1 877 254-4670.

How do I contact the GIFN ARB?

Once the GIFN ARB is established, contact information will be provided on georginaisland.com. If you require immediate assistance, please contact the GIFN Administration office (705) 437-1337.

Do you have accessibility needs?

If you have accessibility needs, please let our representatives know how we can best assist you.

How will MPAC use my information?

The information on the Notice of Appeal form is collected by MPAC on behalf of GIFN under Section 30 of the *Chippewas of Georgina Island First Nation Property Assessment Law, 2018*. It will be used to provide property assessment services. If you have any questions concerning this collection, please contact the Manager, Valuation and Customer Relations, MPAC by phone 1 877 254-4670 or email GIFN@mpac.ca.

Please Note:

The information contained in this sheet is not intended as a substitute for legal or other advice, and in providing this information, the GIFN ARB assumes no responsibility for any errors or omissions and shall not be liable for any reliance placed on the information in this sheet.



Georgina Island First Nation Assessment Review Board

Notice of Appeal

**TO: Assessor for Georgina Island First Nation
Municipal Property Assessment Corporation
100 Via Renzo Drive, Suite 302,
Richmond Hill, Ontario L4S 0B8
GIFN@mpac.ca**

PURSUANT to the provisions of the *Chippewas of Georgina Island First Nation Property Assessment Law, 2018*, I hereby appeal the assessment/reconsideration of assessment of the following interest in land:

Please include a description of the assessable property, including assessment roll number, as described in the Assessment Notice.

Roll Number (Located on your Property Assessment Notice)

- - - - -

Property Address		
Leaseholder (Last Name, First Name)		Leaseholder (Last Name, First Name)
Company Name (if applicable)		Position/Title (if applicable)
Home Phone Number	Alternate Phone Number	E-mail

The grounds for an assessment appeal: *(please check all that apply)*

Assessed
Value

Assessment
Classification

Applicability of
an Exemption

Error or Omission in the Assessment or
Property Assessment Notice

Describe the grounds for the appeal in as much detail as possible.

(1)

(2)

(3)



Georgina Island First Nation Assessment Review Board

Notice of Appeal

Complainant's mailing address to which all notices in respect of this appeal are to be sent:

Mailing Address

Name and address of any representative acting on the complainant's behalf in respect of this appeal:

Representative Name (Last Name, First Name)	Law Society Number	Telephone

Mailing Address

Please make sure to include the following with your Notice of Appeal:

The required administration fee of thirty dollars (CDN \$30), payable by cheque, money order or bank draft, to the Chippewas of Georgina Island First Nation.

A copy of the Property Assessment Notice.

Name of Complainant (please print)

Signature of Complainant (or Representative)

Dated: _____