



**CHIPPEWAS OF GEORGINA ISLAND
FIRST NATION**

JOB POSTING

School Bus Driver – on-call

Reports To: Education Manager and Post Secondary Manager

Classification: On-call

General Description of Duties:

- Complete duties required for School Bus Operations as required by Chippewas of Georgina Island First Nation outlined in job description policy/procedures and weather conditions
- Ensure student safety is maintained at all times during the operation of the bus
- Operate bus in accordance with the Highway Traffic Act, Georgina Island First Nation
- Ensure completion of Equipment Maintenance in accordance with operational guidelines
- Attend all safety and administrative meetings as required
- Provide recommendations to the Education Manager regarding additions or changes required to the 'Transportation of Students' policy of the Chippewas of Georgina Island First Nation
- Complete and submit Incident Report Forms regarding student behavior problems and provide to the Education Manager for follow-up or discipline
- Maintain a record/log book for the vehicle that includes all trips, maintenance, accidents or damage to the vehicle
- Forward all costs for repairs and maintenance to the office for payment

Qualifications:

- Must be at least 21 years of age
- Must be able to meet vision and medical provisions for the license under MOT requirements
- Must possess or be eligible for a valid Ontario Class 'B' driver's license under the MOT requirement (available at <http://www.mto.gov.on.ca/english/handbook/bus/section1-4-2.shtml>)
- Must have excellent knowledge of Ontario Highway Traffic Act as it pertains to vehicle operation and specifically to student transportation
- Must provide a criminal record check and complete vulnerable sector screening
- Must be willing to take a school-bus driver improvement course approved by MTO if not already completed
- Licensing requirements by the Ministry require Drug and Alcohol testing to be completed

Closing Date: **Monday, January 8th, 2023 at 12:00 pm (noon)**

Contact: Harmony Legere, Human Resources Manager
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*****Only applicants meeting the minimum requirements will be contacted*****

Resumes may be submitted by fax or e-mail. Job Description is available upon request.

Posted: December-18-23